

SILVER SANDS MONTESSORI CHARTER SCHOOL MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

The Board of Trustees of Silver Sands Montessori Charter School held a public meeting on Tuesday, August 20th, 2009 at the office of Christopher Steele, 2831 St. Rose Parkway, Suite 200, Henderson, NV 89052.

CALL TO ORDER:

President Marlo Tsuchiyama called the meeting to order at 5:24 pm.

A. ORGANIZATION

1. Roll Call: A quorum was established with six members present: Miah Daughtery, Joan Sando, Christopher Steele, Danette Green, Marlo Tsuchiyama, and Judd Balmer. Absent: Carol Andrew.

2. Adoption of Agenda: Christopher made a motion to accept the agenda as presented. Miah seconded the motion. Vote: all ayes, none opposed, motion carried.

3. Minutes of Previous Meetings:

Christopher made a motion to approve the minutes of the June 23rd meeting for filing. Miah seconded the motion. Vote: all ayes, none opposed, motion carried.

Christopher made a motion to approve the minutes of the July 28th meeting for filing. Miah seconded. Vote: all ayes, none opposed, motion carried.

B. Reports

1. Director: Carol White reported that all staff has been at the school working to get the school set up, supplies are being delivered and the staff is completed.

2. Enrollment: Danette stated that parents are continuing to complete enrollments but she did not have finalized numbers.

C. and D. PUBLIC COMMENTS ON AGENDA ITEMS and Responses (None)

E. OLD BUSINESS

1. Appointment of new hires: Joan made a motion to approve the hires of Amy Tanner, Rhonda Tracey, and Debbie Callahan, plus FASA Vanessa Guerrero. Chris seconded the motion. Vote: all ayes, none opposed, motion carried.

2. Policies and Procedures: Director Carol White stated that there were two items that needed discussion. The first one is the procedure for drop-off and pick-up of students to make sure it was safe for kids. The second one is how the students address the faculty and parents, with the administration recommending that students address adults by their first names or initials. Chris made a motion to adopt the policy as recommended by the administration for how students address adults at the school. Danette seconded. Vote: all ayes, none opposed, motion carried.

Danette asked that before and after care not be provided during the first week.

Student Policies: Joan made a motion to adopt the policies as they are presented to the board and bring changes as needed. Chris seconded. Vote: all ayes, none opposed, motion carried.

F. NEW BUSINESS

1. New board member:

Marlo presented a resignation letter from Danette.(attached) Christopher made a motion to accept Danette's resignation with thanks for serving on the founding board. Joan seconded. Vote: all ayes, motion carried. No candidates were available for interviews at

August 20th, 2009 Minutes approved by the board on October 6, 2009

this meeting.

2. Signers on Bank Accounts:

Marlo explained that we need to change the signers on bank accounts from “Marlo, Danette, and Connie” (as designated by the board in February) to the designated positions of “Executive Director, Board President, and Director of Operations”.

Christopher made a motion to approve the signers on bank accounts as the positions listed here. Joan seconded. Vote: all ayes, none opposed, motion carried. However, Miah made a motion that Christopher Steele will provide signing oversight over Marlo Tsuchiyama, even though Marlo is the President, because she is assisting with bookkeeping. Also, that the Executive Director and the Director of Business Operations are the other two signers. Judd seconded the motion. Vote: all ayes, motion carried.

3. Bank Options:

Marlo recommended moving the fund-raising account to Bank of North Las Vegas, since Community Bank has been closed. Christopher made a motion to move the fund-raising funds to BNLV. Judd seconded. Vote: all ayes, none opposed, motion carried. Banking needs will be put on the agenda for Old Business at the next meeting.

4. Licensed Employee Contract

Judd reported that he had reviewed the contract and made recommendations to include Montessori training or certification as a condition of employment, plus maintaining certification as long as employed with SSMCS. Chris made a motion to approve the contract with the changes that Judd recommended. Judd seconded the motion. Vote: all ayes, none opposed, motion carried.

Note: Judd left the meeting at 6:06 pm.

G. Public Comments on Non-Agenda Items:

Jason Sando reported that lots of work was done on the fire alarm system by a “ton” of volunteers, plus an incredible amount of materials, time, and effort was completed by A & H Contractors in a short period of time. Basically, there are a lot of people to thank for getting the building ready for final approval on all permits. He also thanked the new employees, mainly Carol and Danette, for transforming the building into a school.

H. Response to Public Comments

Marlo expressed sincere thanks to everyone who has helped get the school ready.

I. Agenda planning:

- Banking needs
- Policies and procedures required by state and other agencies
- New hires
- Board member to replace Danette

Next Meeting: September 1, 5pm

I. Adjournment: 6:10 pm

Signatures verify approval:

_____ Date _____
Marlo Tsuchiyama, President

_____ Date _____
Joan Sando, Secretary